



CONDOMINIUM RESALE CERTIFICATE

ORDER FORM

A Condominium Resale Certificate contains information about a Condominium Community that is required to be disclosed to the Buyer by the Seller at the time of contract. Morris Management's fee to prepare the Certificate on the Association's behalf is \$150 and is due when the Certificate is picked up. You will be contacted when the Resale Certificate is available for pickup at the office of Morris Management, Inc. (see address below).

Date Ordered: _____

Date Needed: _____

Name of Community: _____

Seller(s) Name: _____

Seller(s) Address: _____

Seller(s) Phone Number: _____ E-mail: _____

Seller(s) Agent Name: _____

Agent's Phone Number(s): _____ E-mail: _____

When the Resale Certificate is complete and ready for pickup, who should we contact? _____

Phone Number: _____ E-Mail: _____