



**CONDOMINIUM RESALE CERTIFICATE**

**ORDER FORM**

A Condominium Resale Certificate contains information about a Condominium Community that is required to be disclosed to the Buyer by the Seller at the time of contract. Morris Management's fee to prepare the Certificate on the Association's behalf is \$150 and is due when the Certificate is picked up. You will be contacted when the Resale Certificate is available for pickup at the office of Morris Management, Inc. (see address below).

Date Ordered: \_\_\_\_\_

Date Needed: \_\_\_\_\_

Name of Community: \_\_\_\_\_

Seller(s) Name: \_\_\_\_\_

Seller(s) Address: \_\_\_\_\_

\_\_\_\_\_

Seller(s) Phone Number: \_\_\_\_\_ E-mail: \_\_\_\_\_

Seller(s) Agent Name: \_\_\_\_\_

Agent's Phone Number(s): \_\_\_\_\_ E-mail: \_\_\_\_\_

When the Resale Certificate is complete and ready for pickup, who should we contact? \_\_\_\_\_

Phone Number: \_\_\_\_\_ E-Mail: \_\_\_\_\_